



Meeting:
Date and Time:
Venue:

Board Meeting
Tuesday 19th November 2024 @ 6.00pm
Cardenden Office/Virtual

IN ATTENDANCE

Nick Clark – NC (In Person)
Colin McInnes – CMcl (In Person)
Dave Roberts – DR (In Person)
Maryjane Elder – ME (In Person - Minutes)
Brenda Toner – BT - Scottish Housing Network

PRESENT

John Flynn – JF (In Person) – Chair
Tam Allan – TA (In Person)
Andrew McDaniel – AMcD (In Person)
Tom Dougan – TD (In Person)
Amanda Hay – AH (In Person)
Laura Millar - LM (In Person)
Bill Banks – BB (In Person)

Apologies

Caitlyn Reid (CR)
Shanana Beattie (SB)

1.	SHN Performance Report Presentation Brenda Toner (BT) from Scottish Housing Network (SHN) presented 2023-2024 Performance Data JF thanked her for providing a very comprehensive ARC presentation in such a short timescale
2.	Welcome & Apologies for Absence Apologies received from Shanana Beattie and Caitlyn Reid
3.	Declaration of Interest in any Agenda Items None
4.	Matters Arising (Verbal) CMcl mentioned that he had been in touch with our lawyers, TC Young, around our charitable status and factoring. Unfortunately, our charitable status does not preclude us from acting as a factor. LM stated that due to other commitments she does not have capacity to fill the Vice Chair role Vice Chair to be an item on the next Strategy Day Agenda/Next Board Meeting
5.	Health & Safety (Verbal) CMcl – fire safety inspection for doors at blocks of flats to be carried out Landlord Safety Committee meeting to be held at the end of November with any compliance issues found presented to Board Landlord Control Manual (LCM) to be updated following the departure of Julie

For Approval

6.	Approval of Urgent Business Items for Consideration under A.O.C.B None
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7.	Approval of Minutes of Previous Meeting (15/10/24) Minutes of previous meeting were approved
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8	Management Accounts DR discussed the information contained in the paper which showed a good set of results for the six months. The surplus was £105k compared to a budget of £46k. The management accounts were discussed in detail at the FARM meeting on 5 November. DR noted that the replacement of boilers has increased significantly since the quarter end The Board approved the content of these papers
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9	Policies for Approval: Dignity at Work Sexual Harassment in the Workplace Code of Conduct for Board Members The Board signed and dated their Code of Conduct Forms The Board approved these Policies
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10.	New Bank Loan The Board approved the request to obtain the loan from RBS.
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11.	Confidential Paper Notes saved separately
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Manager Reports

12.	CEO Report NC presented the paper to the Board The Board noted the content of this paper
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For Noting

13.	Performance Reports – Q2 The Board noted the content of this report
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14.	FARM Minutes (draft) The Board noted the content of the Minute
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15.	Factoring Report The Board noted the content of the paper
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16.	Any Other Competent Business None
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17.	Date of Next Meeting(s) <ul style="list-style-type: none">• Board Strategy Day – 21st January 2025 AT 6PM (TBC) – Agreed that a 4pm start on 21st January with papers provided ahead of this• FARM Meeting – 4th February 2025• Board Meeting – 18th February 2025
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Chair